

RESOLUTION OF HIGHLANDS CONDOMINIUMS  
Relating to Occupancy Information to Be Provided to the Association

EXHIBIT C  
Certification of Compliance

1. Unit Number and Street: \_\_\_\_\_
2. I hereby certify that I have provided to all occupants or new owners, either directly or through their Property Manager, Realtor, Broker or Real Estate Agency, as applicable, and know to me to have full authority to accept such notification on behalf of the occupant or new owner, full and complete copies of the Bylaws, CC&R's (Condominium Declaration for Highlands Condominium) and all resolutions, and the following:
  - ii. If a new owner, two mailbox keys, otherwise at least one mail box key, with advice to the new occupant(s) or owner(s) that Highlands Condominiums Association (Association) does not have copies of the mailbox keys, and that any lost keys for the unit mailbox and lock changes relating thereto are the responsibility of the new occupant(s) or owner(s), both in procurement and expense;
  - iii. That the Association does not have any keys or copies of keys to the unit entrance door(s), unit entrance deadbolt(s), or, if applicable, the unit garage(s) being purchased, and that any lost keys for the unit entrance door(s), unit entrance deadbolt(s), or, if applicable, the unit garage(s) and lock changes relating thereto are the responsibility of the new occupant(s) or owner(s), both in procurement and expense;
  - iv. That the owner has not provided the new occupant(s) or new owner(s) with an access code to the common area facilities, including the recreation center, and that the new occupant(s) or new owner(s) must procure their own access code from the Association;
  - v. That the owner has provided the new occupant(s) or owner(s) with a laundry key.
  - vi. That the owner has specifically advised the new occupant(s) or owner(s) of the requirement that all visible personal property be removed daily from their vehicles while at the Highlands, and the fine schedule relating thereto, which shall be as follows:
    - a) For the first offense for a given vehicle, a written warning attached to the vehicle and mailed to the owner of record of the vehicle;
    - b) For the second offense for a given vehicle, a \$10.00 fine by written notice attached to the vehicle and mailed to the owner record of the vehicle;
    - c) For a third and subsequent offense, a \$50.00 fine by written notice attached to the vehicle and mailed to the owner of record of the vehicle.
    - d) In the event the offending vehicle owner information is not on file with the Association and it is necessary to gain the information concerning the owner of record of the vehicle by the Association, the Association shall be entitled to reimbursement of the reasonable expense(s) incurred by the Association in determining the owner of record of the vehicle, including, but not limited to, recovery to any wages or fees paid to an employee or third party to gain such information and any costs relating thereto such as DMV record search fees or related charges.

Date: \_\_\_\_\_

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Printed name individual signing this form

Mail the completed form and enclosures to: Highlands Condominiums, 440 Stonewood Drive, Eugene, Oregon 97405, or place it in the mail slot at the Recreation Center Office Door (downstairs) at 440 Stonewood Drive, Eugene, Oregon 97405.